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IUU/Exam/Summer Term Registration/2024-25

Date: 28-05-2025

## **SUMMER TERM REGISTRATION**

(Semester/Trimester Based Programs- 2022, 2023 & 2024 Batch)

Students may register for the Summer Term from 29<sup>th</sup> May 2025, subject to conditions mentioned below, by filling in the Registration Form and submitting the applicable fee.

- A. Summer term registration will be permitted up to a maximum of 3 (three) subjects.
- B. Students who were not allowed to appear in the End Term Examination due to debarment may also be allowed to register for those courses to clear the backlog.
- C. The students registered in the Summer Term, subject to the limitation of not more than 3 (three) subjects, shall be required to attend the classes scheduled for this purpose and fulfil attendance requirements.

Registration fee for each course is Rs. 2500/- (Rs. Two thousand five hundred only)

Last date for submission of Registration Form: 30th May 2025

Students are expected to register themselves at the earliest so as to be eligible for attending the classes.



## **Procedure for Offline Registration:**

- 1. Collect the Registration Form from Examination Cell.
- 2. Fill up your Registration Form and get it checked by your **Program Coordinator and Examination Cell.**
- 3. Submit the Registration form to the **University Academic Cell** along with the copy of Grade Report Card of concerned Semester/Trimester in which you have backlog courses and copy of Fee Receipt.

For any query, please contact to your Program Coordinator & PA to Dean of the School.

Controller of Examinations

DISPLAY: EXAM NOTICE BOARDS

Copy (by e-mail) to:

- Office of the Vice Chancellor
- Office of the Pro Vice Chancellor
- Office of the Registrar
- Dean(s) with a request to advise the Program Coordinators and Mentors to counsel the students for registration in backlog courses.
- Finance Officer
- Deputy Registrar- For Compliance.
- All Faculty Members
- University Academic Cell- With a request to circulate the notification to the students via email.
- Office of the Dean(s)- With a request to circulate the notification to the students via email.
- Mr. Amit Srivastava, ICT- with a request to upload the notification on the University website.